

JUNE 2016 BOARD OF MANAGEMENT MEETING MINUTES



*JUNE 2016
BOARD OF
MANAGEMENT
MEETING
MINUTES HELD
ON 21ST JUNE*



MANNING VALLEY HOCKEY ASSOCIATION MINUTES OF Minutes of the June Board of Management Meeting held Tuesday, 21st June , 2016 at 6.22pm

PRESENT: Craig Colvin, Deb Monck, Doug Davidson, Lynne Turner, John Surtees, Dylan Turner, Timothy LeStrange and Bronny Fuller

ABSENT: Nil

APOLOGIES: Nil

VISITORS: Nil

CONFLICT OF INTEREST : Nil

OCCUPATIONAL HEALTH AND SAFETY: Nil

- 1. MINUTES:** Minutes of the previous meeting of the previous meeting accepted as a true and correct.

Moved: Lyn Turner

Seconded: Doug Davidson.

- 2. BUSINESS ARISING:**

Addition to Fence: Completed and account received today

Lights : Craig informed meeting that GCCC will use a crane to do lights. All bulbs will be checked and switches replaced/repared

Under 15 Girls Tournament: Association need to supply Tech Official and Umpires Assistant.

New Goals: have been made and delivered next week. The delay due to ground too wet.

Toilets at old Kiosk: GTTC will clean them on Friday morning and lock them. The will clean over week end if required.

Irrigation for TLF: No water pressure. A new larger stand pipe is required.

Skip Bin for Tournament: Bin been ordered.. There will be a meeting after the tournament to see what may be required for the Women's Masters.

Umpire Accreditation: Deb to speak to HNSW re our umpires accreditations.

- 3. Correspondence**

2016 June Correspondence Received

24/5/2016 Chatham HC Regos Account \$5.5896 and Team spreadsheets

24/5/2016 Gloucester HC \$145.00

27/5/2016 Elgas Account \$127.00

15/5/2016 Telstra Account \$79.99

15/5/2016 Office of Children's Guardian Request for audit information

17/5/2016 Oxley Insurance Brokers Business Insurance Renewal Policy expires 1st June
\$2,014.79
23/5/2016 Oxley Insurance Brokers Volunteers Workers Insurance \$605.00 Due 21st June 2016
26/5/2016 New Regos from Wingham D2/D3
27/5/2016 Invoice 00031716; From Hockey NSW\$1239.00
27/5/2016 Invoice no: 00031732 \$1280
28/5/2016 CloudBT Hosting
29/5/2016 forfeit notice from Chatham Hockey Club
30/6/2016 Tigers HC WWC List
30/5/2016 Sharks HC WWC List
31/6/2016 Women's Masters phone number that is on the recent HNSW masters newsletter re
tent/marquee hire is incorrect (CC)
4/6/2016 Com Bank Corp Charge Account \$640.60
4/6/2016 Townhead Ac \$92.50
4/6/2016 Tinonee PS \$11.00 Turf Hire
5/6/2016 Jeanne Watts WWC Number for manager Amanda Moran
5/6/2016 CloudBT Hosting Password and request to reregister
5/6/2016 Grafton Women's Masters problem with tent hire for championships
31/6/2016 Leanne Yarnold Problem with match cards (Timothy)
31/5/2016 Elgas Account \$127.00
2/6/2016 HNSW request for Open Women Field State Championship Team Lists.
3/6/2016 Sharks HC Cheque turf fees \$2525.00 /Regos \$5792.00
3/6/2016 Dept of Liquor and Gaming Licence Fee \$102.00
5/6/2016 Wingham HC Change of date of match from 22nd June to 21st June (LT)
6/6/2016 JR Richards account \$681.55
6/6/2016 Com Bank Loan account \$33,538.18
6/6/2016 Wingham HS Cheques for turf fees \$29.00
6/6/2016 Chatham HS Cheque \$58.00
6/6/2016 Taree West PS Cheque \$29.00
6/6/2016 Taree West PS Cheque \$29.00
6/6/2016 Sheryl McNamara and I am the canteen supervisor at Old Bar Public School Tuesday
14th July. Could somebody call her 0407544841 re. opening up the canteen, keys etc.(LT)
6/6/2016 Taree HS Cheque \$29.00
6/6/2016 Clearance for Tahni Walters for umpiring for Bathurst at under 15 at Taree
10/6/2016 HNSW Australian Sports Commission that applications for Term 3 funding for
Sporting Schools have been opened.
14/6/2016 Bathurst 2 team playing in Taree at the U15 State Champs field 4 from 7.00am on
Friday morning for training. (SG)
15/6/2016 WWC Declaration copy of document sent to Office of Children's Guardian
16/6/2016 Southern Highlands request for umpires from Web Page
16/6/2016 DD CloudBT Hosting payment of account for 24 months \$35.00
16/6/2016 Mens Match Committee (LT) Minutes of 7th June Meeting (Web Page)
17/6/2016 HNSW Video link for Anti-doping Match-fixing Supplements and image enhancing
substances
17/6/2016 HNSW Expressions of Interest for the 2017 Hockey NSW Field State Championships
(CC)

18/6/2016 Sharks HC release Tiana Pitman to play for Tigers
19/6/2016 HNSW Resignation of ED Tony Mestrov
19/6/2016 Gloucester HC for Mens Match Committee washout game (action for LT)
21/6/2016 A and J Crittenden Fence Pty Ltd Account \$14,021.70

Letters out

4/6/2016 Release for Tahni Walters for Umpiring

3. JUNE FINANCE REPORT:

Cheque Account \$13,924.00

Business Loan \$33,558.18

A copy of our June Financial statement is available to members by contacting the Association Secretary.

a. Authority for Business Account

Motion: *The Treasurer to request the Commonwealth Bank to remove Di Cubbin's signature from the list of signatories request the following people be included: Craig Colvin, Douglas Davidson, Bronny Fuller and John Surtees.*

Moved: Doug Davidson

Seconded: Deb Monck

Carried

4. Directors Reports:

a. Club House Director (LT)

See attached report

Business arising from the report;

- i. **Ice Machine** - Check on E-Bay to see if can get any cheaper
- ii. **Annual Leave** – LT will be on annual leave overseas from the 3rd August to 14th August 2016 and would like someone to fill in whilst she is away

b. Umpires Director (DM)

- i. Deb presented to the meeting a draft copy of her proposed action for Off Field Breeches. This draft will be circulated to club presidents and secretaries before the next Presidents and Secretaries Meeting for consideration.

c. Turf Director

- i. Fence done and HNSW happy with it.
- ii. Listed bookings he has for the fields

d. Coaching Director

- i. Thursday coaching program – 18 participants. Greg Doolan has visited to do fitness
- ii. Coaching Clinic by Ben Feguson/Robbie McGuire

The association via Dylan Turner was contacted by Robbie McGuire (NSW AHL Player) and Ben Ferguson (Sydney Premier League player and Chatham Hockey Club member), Robbie and Ben are interested in running a juniors coaching clinic during the school holidays.

Both have WWC and are Level 1 coaches. The clinic will run for 2 to 3 hours

Robbie has just returned from playing in Europe, where he played and coached juniors. The Clinic - elimination skills, goal scoring, 3D skills, aerial and penalty corner skills (flicking). As no date is set at this stage, waiting to hear back from MVHA for the OK.

Motion: *“Permission be given to Ben Ferguson and Robbie McGuire to conduct a clinic as described above. They will be requested to liaise with association for turf times and date”.*

Moved: Dylan Turner

Seconded: Deb Monck

Carried

iii. **Level 2 Coaching Course Taree Under 15 Girls Tournament.**

See Attachment

e. Timothy Lestrangle

Toyota Raffle tickets have been handed out to clubs except Sharks and Tigers. Association will sell tickets at Masters Tournament and money raised will go to the Association.

5. **GENERAL BUSINESS:**

a. **Financial Support to the Hamming Family**

Bronny thanked the association on behalf of Chatham and others for its support for the family. The meeting agreed unanimously that the Association to provide financial support to the Hamming Family.

Motion: *Association give financial support to the Hamming Family via a cheque for \$1000.00*

Moved: Deb Monck

Seconded: Shane Green

Carried

b. **Association Insurance Policies**

Doug suggested that our insurance policies be reviewed to see if coverage is sufficient. The meeting agreed. Craig informed the meeting that GCCC policies will cost more in the near future.

c. **Tents for Under 15 Tournament**

LT has requested the area near footpath ATF be kept free for first aid tent and strapper's tent.

d. **Facilities Update**

The President updated the meeting on the progress made with association's application for financial assistance from Federal Government. An announcement will be soon of if successful.

e. Next Presidents and Secretaries Meeting Agenda

Present Agenda Items;

Tech Officials – fulfilling duties
Bar workers
Umpires Director Disciplinary Breech darft document

Meeting closed at 8.00pm

Signed: _____

John Surtees
Secretary

Signed: _____

Craig Colvin
President

Club House Director Report – 21st June 2016

U15's Girls Championships - Order's placed for U15's Girls Championships. A reminder sent out to all Clubs concerning their roster times for this weekend.

Ice Machine - has broken down – Has been checked out and the compressor is broken and the motor has all but rusted out. As the machine was Mayo's Old Ice Machine, and we have had it since 2008 it hasn't cost us anything. Doug has resourced cost of new Ice Machine and will be approximately \$3,000 (this one makes 25 ltrs per day) Checking on E-Bay to see if can get any cheaper.

Smoke Detectors – Received a call early Sunday morning advising that there was alarms going off inside the Club House. Another smoke detector battery needing replacing, purchased batteries and Dan Brown replaced old one but detector still alarming with new batteries. Check with Warmald Company and they didn't install same and they advised that we would need to get an electrician to have a look and may require replacing the entire unit as there only have life expectancy of approximately 10 years. Doug to contact Wayne Green re this will look at replacing all.

Single Door Fridge -Looking into the possibility of Saxbys giving us a single door fridge so that can hold more milk and fruit juice stock. (Have checked with our Milk Supplier and advised that we would need to see at least \$300 dollars of product per weekend). If Saxby's can supply it would be on the condition that we sell their juices products).

Annual Leave – I will be on annual leave overseas from the 3rd August to 14th August 2016 and would like someone to fill in whilst I am away.

Would like to thank Dot Stuart and Bronny Fuller for their assistance in prepare and organising Heidi's Wake. A cake stall was held on Saturday morning with the cakes and party pies that were left over and \$325.00 dollars was raised and given to the Hamming Family.

Lynne Turner

20th June 2016.

Level 2 Coaching Course

Thank you for registering for the Level 2 coaching course being run in Taree in conjunction with the under 15 girls state championships.

Below is the outline for the course.

Thursday 23rd (aimed at Taree Level 2 Participants)

6:00pm – 10:00pm

Hockey NSW Playing principles.

Coaching & developing athletes.

Friday 24th (all Coaches at state champs & Taree Level 2 participants)

2 sessions, same presentation.

10:00am – 12:00noon

3:00pm – 5:00pm

Hockey NSW Base coaching Outline.

Saturday 25th (all Coaches at state champs & Taree Level 2 participants)

2 sessions, same presentation.

10:00am – 12:00noon

3:00pm – 5:00pm

Elimination, Dispossession & Receiving Skills.

You only need to come to 1 presentation on Friday & Saturday, pick the time that suits you best.

I will discuss on Thursday what extra work needs to be completed.