

JULY 2016 BOARD OF MANAGEMENT MEETING MINUTES



*JULY 2016 BOARD
OF
MANAGEMENT
MEETING
MINUTES HELD
ON 19TH JULY*



**MANNING VALLEY HOCKEY ASSOCIATION MINUTES OF
Minutes of the July Board of Management Meeting held Tuesday,
10th July , 2016 at 6 pm**

PRESENT: Craig Colvin, Doug Davidson, Lynne Turner, John Surtees, Timothy LeStrange and Bronny Fuller

ABSENT:

APOLOGIES: Dylan Turner, Deb Mounk

VISITORS: Nil

CONFLICT OF INTEREST : Nil

OCCUPATIONAL HEALTH AND SAFETY: Nil

- 1. MINUTES:** Minutes of the previous meeting of the previous meeting accepted as a true and correct.

Moved: John Surtees
Turner.

Seconded: Lyn

- 2. BUSINESS ARISING:**

- I. Addition to Fence:** Completed and account received today
- II. Lights :** Been replaced/repared
- III. Under 15 Girls Tournament:** Successful.
- IV. New Goals:** Completed and painted by our volunteers.
- V. Ice Machine -** Purchased by Doug
- VI. Annual Leave –** No one has put their hand up. Lyn will separate her various roles and volunteers will be allocated each
- VII. Off Field Breeches.** This draft was circulated to club presidents and secretaries.
- VIII. Coaching Clinic by Ben Feguson/Robbie McGuire** did not eventuate
- IX. Toyota Raffle tickets** have been handed out to clubs except Tigers. Clubs to be requested to hand in ticket butts and money collected. The Treasurer will than credit the club with that amount.
- X. Financial Support to the Hamming Family -** done

- 3. June 28th /July 2016 Correspondence**

1. 27/06/2016 Umpires and Tech Duties for Mens Com LT
2. 28/06/2016 Town HC Browyn Pensini Rego
3. 28/6/2016 2017 Hockey NSW Athlete Acceleration Program
4. 28/6/2016 Hookeswelding Account \$ 9022.46 Goals

5. 28/6/2016 NSW Women's Masters Preliminary Notification of the Annual General Meeting to be held on Friday 29th July 2016
6. 28/6/2016 Bronny Carnival committee meeting this Saturday 2/7/16 @12pm
7. 28/6/2016 Chatham HC Favour of motion for draw
8. 28/6/2016 Dylan Turner position of 18 boys Rep team Coach in 2017
9. 28/6/2016 Chatham HC enquiry regarding coaching applications and dates for Association Coaches for 2017
10. 29/6/2016 2017 Hockey NSW Under 15 Girls Squad
11. 29/6/2016 Greg Doolan School Holiday clinics on websites & Facebook pages
12. 29/6/2016 HNSW update from Michael Tentomas, President of Hockey NSW for June 29th, 2016
13. 29/6/2016 HNSW proposal for Revolutionise
14. 29/6/2016 Robert Simpson Nomination for Team Manager for 2016 Indoor tournament
15. 30/6/2016 LT list of RSA volunteers
16. 30/6/2016 Leanne Yarnold request for copies of Junior team regos
17. 30/6/2016 Tigers HC Yes vote for motion to change draw Presidents and Secretary's meeting
18. 1/7/2016 LT Quote from Holiday Coast Office for purchase another Cash Register
19. 1/7/2016 Leanne Yarnold copy of Rep Team Manual
20. 1/7/2016 John McLean request for extra first aid person for Women's Masters
21. 1/7/2016 Joanne Elliott school training session on Sunday 24th June from 2-3pm.
I also would like to book turf for a Girls PSSA match against Soldiers Point on Thursday 28th July at 11:00am
22. 2/7/2016 Josh Lythgoe Cundletown Hockey Club phone number is 0420931267 will umpire Women's Masters
23. DD copy of HNSW Invoice sent to them for \$5610
24. Invoice from FAIM for Under 15 Girls State Tournament \$900
25. 4/7/2016 LT Duty Roster till the end of the season
26. 4/7/2016 LT Minutes from Saturday's Meeting 2nd July
27. 4/7/2016 Payment \$2874.50 for Invoice 00000164 02/06/16 Taree Tigers Hockey Club
28. 5/7/2016 Gloucester HC Yes to Motion from Presidents and Secretary's meeting
29. 5/7/2016 HNSW 2016 Hockey NSW Under 13 Girls Squad
30. 5/7/2016 Hockey NSW is now accepting applications for a number of key positions at the 2016-17 Indoor State Championships
31. 5/7/2016 Taree West HC No vote for Motion resented to Presidents and Secretary's meeting
32. 6/7/2016 Minutes of the Men's Match Committee Meeting held on Tuesday, 5th July, 2016
33. 6/7/2016 Nisbetts Account for Ice Machine \$908.70
34. 6/7/2016 LT Roster for the Bar Roster for Sunday 7th August 2016

35. 7/7/2016 LT Field Plan for Masters
36. 7/7/2016 Town HC Yes to Motion Presidents and Secretary's Meeting
37. 7/7/2016 Julie Collier request for info for Masters Booklet
38. 7/y7/2016 HNSW Jump for your club
39. 8/7/2016 Mid Coast Council Light Glob replacement \$3452.32
40. 8/7/2016 HNSW Applications are now open for the 2016 Community Building Partnership program
41. 9/7/2016 JR Richards \$180
42. 9/7/2016 Elgas Account \$381.02
43. 9/7/2016 Com Bank New cheque book
44. 9/7/2016 Com Bank Corp Credit Card \$1095 Di
45. 9/7/2016 Com Bank Corp Credit Card \$1022 LT
46. 9/7/2016 Mackie Electric \$88.00 Check Ice Machine
47. 9/7/2016 Com Bank Online Saver Account \$13.33
48. 9/7/2016 Com Bank Business Loan \$33,558.18
49. 9/7/2016 Townhead Account \$303.82
50. 10/7/2016 Com Bank Cheque account \$9550.99
51. 10/7/2016 Bean and About sponsorship \$400
52. 10/7/2016 Taree Hire \$429.00 Port a loo
53. 10/7/2016 Advanced Coast Security \$271.70
54. 11/7/2016 Colin Pursehouse Award for Kurt Walters
55. 11/7/2016 Wayne Green account for smoke detectors \$448.80
56. 12/7/2016 HNSW 2016 Hockey NSW Under 13 Boys Squad
57. 12/7/2016 HNSW Final draws along with Allocation of Umpires for both North and South Masters
58. 13/7/2016 LT Duty Roster till the end of the season
59. 13/7/2016 Women's Match committee requesting an urgent meeting with the board
60. 14/7/2016 LT List of Directors Duties for when she is away
61. 14/7/2016 Matt Gourlay State Championship Umpire Report
62. 15/7/2016 Adam Birkefeld Men's Point score
63. 17/7/2016 Kalani Cross available to umpire at Masters Outward
 1. 27/06/2016 President and Secretary's Meeting Agenda

4. OH and S

Nil

5. Financial Report

As tabled at the meeting

Credit Card - \$50000

Business Loan - \$46,558.18

Online Saver \$13.53
Society Cheque Account \$5,883.14 CR
Business Card \$2,500 CR
Business Card \$2,500 CR

Motion: *“That the Treasure’s Report be accepted as presented and that all accounts to be paid”.*

Moved : DD

Seconded: LT

Carried

Please Note: A copy of our July Financial statement is available to our members by contacting the Association Secretary.

6. Directors Reports

a. Club House Director

See Report attached

b. Umpires Director (DM)

Absent.

c. Turf Director

Hi everyone what a 4 weeks we had.

Under 15 girls Carnival lot of team coaches and managers I spoke to was very happy with both turfs and one team coach said we are lucky to have 2 turfs and the TLF was a lot better then the one back home .

TLF field requires some sharp fencing sticking to be cut and made safe.

TLF gate near Doug outs needs fixing it won't swing in or out .

THANKYOU to Bronny and Doug and volunteers for painting the new goals .

I'm sorry I could not make the last one.

We have a school game on the ATF Thursday 28/7/16 11am to 1pm TINONEE P/S against Shoel Haven .

TINONEE P/S training on the Sunday 24/7/16 after games have finish .

John Deere tractor wheel came apart Friday 15/7/16 . I have bought new parts from John Deere Taree south \$118.00 and given Doug invoice .

This Tractor get a full service and all wheels will be pulled off and checked and regressed .

Regards

Shane Green

Turf Director

d. Coaching Director

Now have over 20 athletes in academy program

I am also currently drafting up a blueprint for our rep teams

7. Meeting with the MVHA Women’s Match Committee

Board of Management business was suspended and the delegates form the MVHA Women’s Match Committee were invited by the President to meet with the board to discuss their letter of concern.

Delegates present Nicole Clarke, Linda Ferguson, Michelle Collier, Jane McNeill, Bronwyn Pensini, Gab Poole and Lyn Schneider.

The President welcomed members of the committee to the meeting and recognised that there are some communications problems between the BOM, the club Presidents and Secretaries and the Match Committees.

- i. After much positive discussion it was agreed that to improve the decision making /communication process with matters concerning the Match Committees. It was agreed that the Chairpersons and Registrars of each Match Committee will be invited to all Club President and Secretary's meetings to allow for their input into decision making and allow for better communication.
 - ii. Questions were raised regarding the roles and responsibilities that are expected of the association's Match Committees. It was agreed that there is some confusion regarding the committee's roles as a result of the restructure of the association. The Secretary gave an account of a proposed draft detailing his thoughts on what are the Roles and Responsibilities of association Match Committees. He indicated that this draft document (which has previously been circulated to clubs) will sent out to the members of the Match Committees for their discussion and input.
 - iii. The Secretary was requested to send to the Women's Match Committee the Finals Draw with the errors fixed.
 - iv. The match committee agreed with the changes to the ladies draw for the semi-final series.
- i. The meeting agreed that our umpires at Grand Finals be paid \$50.00 each/match

Motion: " *That each association umpires be reimbursed \$50 per match*".

Moved: Timothy Lestrage

Seconded: Lyn Turner

- ii. Grand Final Player of the Match – A "Player of the Match" for each of the Grand Finals be awarded. Their selection will be done by selected senior present and past members.
- iii. Association Umpire of the Year and Association Coach of the Year awards be awarded if suitable nominations are received.
- iv. Grand Final Presentations – Each Match Committee to delegate a person to be their MC for their divisions Grand Final Presentations.
- v. Joint Match Committee – be organised to discuss grand final arrangements.

8. GENERAL BUSINESS:

a. New digital timer for the canteen

Permission given to Lyn to purchase a timer for the canteen

b. Lights out at the Alan Taylor Field

Craig to speak to Mid Coast Council

c. Gloucester HC Volunteers for 2 pm Sunday Women's Masters

LT has tried to contact Gloucester re their responsibilities with the Women's Masters.

d. Women's Masters Update

Umpires Assistant and Technical Assistant required for tournament. Need volunteers but need to know what is required by the role. Bronny to find out and let the secretary know

PA Person – Brenda Friday half day Sat and half day Sunday

HNSW Acting CEO will be visiting on Friday of tournament.

Net that need repairs have been given to Kim Moore

New goals needed as old no good

Newsletter – Bronny requested suggestions. Jumpers/Dinner/Phone Numbers/Field map

Meeting closed at 8.37pm

We agree that the minutes are a true record of the business attended to at this meeting

Signed: _____

John Surtees
Secretary

Signed: _____

Craig Colvin
President

Attachments

Club House Director Report – July 2016

July saw a very busy month getting organised for the U15's Girls Championships. A big thank you to all Clubs for the excellent work everyone did in the Canteen. We received many good reports from Association with re the quality of the food provided and the variety.

Ordering was excellent for all perishable goods, but over ordered on the drinks, rissoles fortunately these products will be used up in our normal comp days and also when the Women's Masters are on here at the end of July.

Have adjusted the number of workers required in the Canteen from 12 to 10 a bit crowded with all 12 in the Canteen. The other 2 to be allocated to do the bin runs and toilet checks.

Still needing volunteers to fill the bar roster for normal comp days and also the catch up day on 7th August 2016 and Masters Womens Championships. I have posted a roster of the Cool room door for anyone available to put their name down.

Tills have been re programmed with obsolete items removed or used for other items.

The broken Ice Machine has been replaced with a new one, thanks to Doug for purchasing same in Sydney and bringing it home.

Pie warmer has been playing up (thermostat malfunctioning) this has now been fixed and shouldn't have any more burnt pies.

Thanks to Daryl Parvin for renovating Steere's Table in front of the Club House looking 100% better. Also the 2nd set of stairs now finished on the TLF side of the Club House. Once again a huge thank you to Larry, Peter and his band of workers in getting this finished in time for the U15 Girls Championships.

Haven't had any takers willing to relieve me whilst I am away overseas. Have typed up a list of duties that I do each week, which will need someone to do, this has been sent to John for adding to next weeks meeting agenda. (See Attachment)

Still haven't had any reply from Good Sports re any RSA Courses or Trainers that might be available to run a course for us and getting towards the end of the comp.

Extra Cash Register required for Women's Masters, Doug has priced and purchased another one with the same programing as our existing ones, so that all the reports are the same. Will have two at the front counter and one at the Bar. Will also be able to be able to use the spare one on the busy bar nights.

Lynne Turner

14th July, 2016

13 July 2016

The Board
Manning Valley Hockey Association
Blythe Street
TAREE NSW 2430

Dear Board Members

Re: Women's Draw

Following our regular monthly meeting last night – 12th July 2016 - the Women's Match Committee urgently seek a meeting with the Board to discuss the changes that have been proposed to the semi-final series, at a time nominated by the Board.

The Women's Match Committee consists of delegates from every club representing both their club and the women playing. We as delegates believe this to be a serious position within our clubs and our association that enables delegates an opportunity to discuss and determine what is the best outcome for all women hockey players in the association. As such we believe that any change to the women's draw should be discussed with the Women's Match Committee and at the very least official notification in writing should be addressed and forwarded to our committee, no official notification has been received nor has the board requested that we have input into any changes.

We understand that there are also the men and juniors to consider when doing a draw. This is why the association holds a Joint Match Committee meeting at the start of the season which sets the guidelines for the upcoming season, including such things as who has what turf, start times, grand final dates etc. The women's draw was completed in good faith, issued and published in accordance with the guidelines set at this year's joint match committee meeting. Playing members have set their schedules around the published draw and working rosters have also been set around this draw.

As a Committee we are not prepared to redo the draw on the hearsay of people who have informed us that there has been a change and we therefore feel that a meeting between the match committee and the Board is overdue and badly needed prior to the issue of any changes.

Could you please advise the meeting time and date asap so that all delegates can ensure their attendance?

Yours in hockey

L. Ferguson

Linda Ferguson
Women's Match Committee Chairperson 2016
PH: Mobile 0428537447 or work - 02655215669